

# MEMBERSHIP AND GENERAL PURPOSES COMMITTEE

## Terms of Reference

### 1. Purpose

The Membership and General Purposes committee (M&GP) is responsible for dealing with all matters affecting Members. It also has a duty to represent and champion the views of the wider membership. In addition to transacting normal business it will actively seek the views of the membership on a range of issues. As with all committees, M&GP derives its authority from the M.C.C. Committee.

### 2. Remit of the committee

- (a) To advise the M.C.C. Committee on the Rules and Regulations of the Club;
- (b) To advise the M.C.C. Committee on all administrative matters relating to the Pavilion and the Ground;
- (c) To make recommendations to the M.C.C. Committee on all membership matters including classes, categories and the benefits and privileges of membership;
- (d) In conjunction with the Finance committee, to make recommendations to the M.C.C. Committee on Members' Entrance Fees, Annual Subscriptions and Candidates' Registration Fees;
- (e) To make recommendations to the M.C.C. Committee on use of the new scanned data from matches and data from other sources;
- (f) To drive effective two-way communication with the membership;
- (g) To make recommendations to the M.C.C. Committee on management of the waiting list;
- (h) To provide support to the Secretariat, and to hold them to account, always in a non-executive capacity;
- (i) To report to the M.C.C. Committee on the implementation of decisions taken concerning the Rules and Regulations of the Club and all membership matters, including discipline;
- (j) To monitor and be responsible for the work of the sub-committees which report to M&GP.

### 3. Specific Responsibilities of the committee

- (a) To make decisions on the reinstatement of former Members or Candidates;
- (b) To determine major-match ticket allocations and ground admission charges for non-major matches;
- (c) To determine conditions relating to the sale and allocation of tickets;
- (d) To draw up policies on conduct within Lord's and monitor their implementation;
- (e) To approve disciplinary policies and monitor their implementation;
- (f) To oversee the relationship with Middlesex C.C.C.

#### **4. Membership of the committee**

The committee shall consist of:

- (a) the Chairman of M&GP;
- (b) six selected Members;
- (c) a Member appointed to represent Middlesex C.C.C.;
- (d) the Chairman of Tennis and Squash;
- (e) the Disciplinary Panel Chairman;
- (f) the Chairman of Golf;
- (g) the Chairman of Bridge, Chess and Backgammon; and
- (h) other Members appointed by the M.C.C. Committee.

The processes for appointments to the committee, including the Chairman, will be consistent with the arrangements for appointments to Principal committees as determined by the M.C.C. Committee.

A minimum of six members will be required to constitute a quorum.

#### **5. Administration of the committee**

The committee will generally meet on five occasions during each twelve-month period (1st October to 30th September). All dates for the meetings of a current year will usually be determined no later than the final meeting of the previous year.

The agenda and papers for all meetings will usually be sent by post and e-mail seven days before the date of each meeting.

At each meeting the committee will consider and, if thought fit, approve the minutes of its previous meeting and at the same time confirm the correctness of the proceedings of the previous meeting, which will on the following day be published on the Members' website. The Assistant Secretary (Membership & Operations) will act as secretary to the M&GP committee.