



## **MCC TENNIS AND SQUASH SUB-COMMITTEE** **TERMS OF REFERENCE**

### **1. Purpose**

The Tennis and Squash Society sub-committee is responsible for overseeing the Club's tennis and squash activities. The sub-committee and its members also act as a channel of communication between the Club and Members who participate in tennis and squash at Lord's and elsewhere when representing MCC. The Tennis and Squash sub-committee derives its authority from the Membership committee and, ultimately, from the MCC Committee.

### **2. Remit of the sub-committee**

- (a) To help advise the Executive on arrangements for internal and external competitions and matches which will ensure that the Member experience is as good as possible;
- (b) To make recommendations to the Membership committee and the Executive on tennis and squash matters and facilities;
- (c) To ensure that the sub-committee provides guidance on the way tennis/squash develops/changes (i.e. handicap systems, professional training etc.) and ensure that the Executive and Membership committee are notified and, in turn, the Members impacted;
- (d) To work with the Executive in order to drive effective two-way communication with the membership about MCC tennis and squash and expand participation;
- (e) To advise on the selection and management of the professional staff;
- (f) To work with the Executive on establishing an annual budget and defining how the sub-committee contributes to or draws from the Club's finances; and
- (g) To implement the Club's strategic approach and maintain the standards expected by Members.

### **3. Specific Responsibilities of the sub-committee**

- (a) To organise and manage regular and MCC tennis and squash events and matches, in collaboration with the Club Services Department and the professionals;
- (b) To ensure that information relating to tennis and squash matters/activities is communicated to Members whether by the Club Services/Communications Department or directly;
- (c) To advise on the performance of the MCC professionals and assist in recruiting new professionals;
- (d) To draw up rules and policies relating to representing MCC in tennis or squash events for approval by the Membership committee;
- (e) To reinforce broader Club policies and initiatives to Members who play tennis and squash, based on regular communications from the MCC Committee and Membership committee, outlining priorities, plans, policies etc;
- (f) To study, once a year, the areas of the Executive's risk register which might apply to Tennis and Squash and to recommend possible new risks or suggest new mitigations/controls;
- (g) To monitor the views of Members about MCC tennis and squash and Club matters in general and ensure these are fed back to the Executive/Membership committee as appropriate; and
- (h) To report to the Membership committee any matter that requires further discussion either by that committee or the MCC Committee.

### **4. Membership of the sub-committee**

The sub-committee shall consist of:



- (a) The Chair of Tennis and Squash (who must be a Full Member and regular participant in MCC tennis and/or squash); and
- (b) At least seven other MCC Members (who must be Full, Senior or Associate Members and be regular MCC tennis and/or squash players).

The processes for appointments to the sub-committee, including the Chair, will be consistent with the arrangements for appointments to sub-committees as determined by the MCC Committee. As well as the general notice, Members who are on the Tennis and Squash mailing list will be specifically invited to submit an application to join.

The sub-committee shall consist of no less than eight and no more than 12 members. A minimum of five members will be required to constitute a quorum. The Chair of the Membership committee and the Membership Director will be invited to each meeting, however, neither will be a member of the committee

#### **5. Administration of the committee**

The sub-committee will generally meet on four occasions during each twelve-month period (1 October to 30 September).

The agenda and papers for all meetings will usually be sent by email five to seven days before the date of each meeting.

At each meeting, the sub-committee will consider and, if thought fit, approve the minutes of its previous meeting. The Head of Societies & Sports will act as secretary to the Tennis and Squash sub-committee.

*Approved by Membership and General Purposes committee  
13 November 2025*